#### A. Transaction Introduction

Standard Companion Guide (CG) Transaction Information IEHP Covered California

Effective January 1, 2024

IEHP Instructions related to Implementation Guides (IG) based

On X12 Version 005010X220A1 Benefit Enrollment and Maintenance (834)

Companion Guide Version Number: 1.0 2024

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#### <u>PREFACE</u>

This transaction instruction is expected to be used in parallel with the Technical Report Type 3 (TR3) Implementation Guides (IG) available for purchase from X12 at <u>https://x12.org.</u>. It is provided because Inland Empire Health Plan wants to clarify the IG instructions for submission of specific electronic transactions. This companion guide is not meant to exceed the requirements or usages of data nor replace the guidelines expressed in the TR3's.

#### **CONTACT INFORMATION**

For further questions regarding Eligibility 834 Files, please contact:

#### EDI edispecialist@jehp.org or 909-890-2025 BACKGROUND

The Health Insurance Portability and Accountability Act (HIPAA) of 1996 carries provisions for administrative simplification. This requires the Secretary of the Department of Health and Human Services (HHS) to adopt standards to support the electronic exchange of administrative and financial health care transactions primarily between health care providers and plans. HIPAA directs the Secretary to adopt standards for transactions to enable health information to be exchanged electronically and to adopt specifications for implementing each standard HIPAA serves to:

- Create better access to health insurance
- Limit fraud and abuse
- Reduce administrative costs

#### **Compliance according to HIPAA**

The HIPAA regulations at 45 CFR 162.915 require that covered entities not enter into a trading partner agreement that would do any of the following:

- Change the definition, data condition, or use of a data element or segment in a standard.
- Add any data elements or segments to the maximum defined data set.
- Use any code or data elements that are marked 'not used' in the standard's implementation specifications or are not in the standard's implementation specification(s).
- Change the meaning or intent of the standard's implementation specification(s).

#### Compliance according to ASC X12

ASC X12 requirements include specific restrictions that prohibit trading partners from:

- Modifying any defining, explanatory, or clarifying content contained in the implementation guide.
- Modifying any requirement contained in the implementation guide.

## A. Transaction Introduction

#### INTENDED USE

The Transaction Instruction component of this companion guide must be used in conjunction with an associated ASC X12 Implementation Guide. The instructions in this companion guide are not intended to be stand-alone requirement documents. This companion guide conforms to all the requirements of any associated ASC X12 Implementation Guides and is in conformance with ASC X12's Fair Use and Copyright statement.

## B. Included ASC X12 Implementation Guides -005010X220A1 Benefit Enrollment and Maintenance (834)

## ISA Segment - Interchange Control Header

Loop ID	Reference	Name	Codes	Notes/Comments
ISA		Interchange Control Header		
	ISA05	Interchange ID Qualifier	ZZ	Mutually Defines
	ISA06	Interchange Sender ID	IEHPCCA	''IEHPCCA'- IEHP Covered CA
	ISA07	Interchange ID Qualifier	ZZ	Mutually Defines
	ISA08	Interchange Receiver ID	Receiver Code	IEHP assigned submitter code.
GS		Functional Group Header		
	GS02	Application Sender's Code	IEHPCCA	Same Value as ISA06
	GS03	Application Receiver's Code	Receiver Code	Same Value as ISA08
BGN		Beginning Segment		
	BGN01	Transaction Set Purpose	00	Original submission
	BGN08	Action Code	2	Change (update) used for daily files.
			RX	Replace used for monthly files.
1000A	N1	Sponsor Name		
	N101	Entity Identifier Code	P5	Plan Sponsor
	N102	Name	Inland Empire Health Plan	"Inland Empire Health Plan"
	N103	Identifier Code Qualifier	FI	Federal Taxpayer's Identification Number
1000B	N1	Payer Name		
	N101	Entity Qualifier Code	IN	Insurer
	N102	Name		Receiver Name
	N103	Identification Code Qualifier	FI	Federal Taxpayer's Identification Number

Loop ID	Reference	Name	Codes	Notes/Comments
2000	INS	Member Level Detail		
	INS01 Su	NS01 Subscriber Indicator	Ν	No
			Y	Yes
	INS02	Individual Relationship	01	Spouse
		Code	03	Father or Mother
			04	Grandfather or Grandmother
			05	Grandson or Granddaughter
			06	Uncle or Aunt
			07	Nephew or Niece
			08	Cousin
			09	Adopted Child
			10	Foster Child
			11	Son-in-law or Daughter-in-law
			12	Brother-in-law or Sister-in-law
			13	Mother-in-law or Father-in-law
			14	Brother or Sister
			15	Ward
			16	Stepparent
			17	Stepson or Stepdaughter
			18	Self
			19	Child
			23	Sponsored Dependent
			24	Dependent of a Minor Dependent
			25	Ex-spouse
			26	Guardian
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	(034)		-	
			31	Court Appointed Guardian
			38	Collateral Dependent
			53	Life Partner
			60	Annuitant
			D2	Trustee
			G8	Other Relationship
			G9	Other Relative
	INS03	Maintenance Type Code	001	Change
			021	Addition
			024	Cancellation or Termination
			025	Reinstatement
			030	Audit or Compare
	INS08	Employment Status	AC	Active Status
		Code	ТЕ	Terminated or Hold Status
	INS12	Member Individual Death Date		Member Death Date
	INS13	Confidentiality Code	R	Restricted Access
			U	Unrestricted Acces
	INS17	Birth Sequence Number		Required when reporting family members with same birth date
2000	REF	Subscriber Identifier		
	REF01	Reference Identification Qualifier	OF	Subscriber Number
	REF02	Reference Identification		10-digit IEHP Subscriber ID
2000	REF	Member Policy Number		
	REF01	Reference Identification Qualifier	1L	Member Group Number
	REF02	Reference Identification	51396CA0010005-00	Platinum Copay – Off Exchange
<i>IEHP</i> Pr	ovider EDI	Manual	01/24	Page 3 of 14

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	51396CA0010005-01	Platinum Copay – On Exchange
	51396CA0010005-03	Platinum Copay (AIAN 300 Variant) – On
	51396CA0010004-00	Gold Copay – Off Exchange
	51396CA0010004-01	Gold Copay – On Exchange
	51396CA0010004-03	Gold Copay (AIAN 300 Variant) – On Exchange
	51396CA0010003-00	Silver 70 – Off Exchange
	51396CA0010003-01	Silver 70 – On Exchange
	51396CA0010003-03	Silver 70 (AIAN 300 Variant) – On Exchange
	51396CA0010003-04	Silver 73 (CSR 250) – On Exchange
	51396CA0010003-05	Silver 87 (CSR 200) – On Exchange
	51396CA0010003-06	Silver 94 (CSR 150) – On Exchange
	51396CA0010002-00	Bronze – On Exchange
	51396CA0010002-01	Bronze – Off Exchange
	51396CA0010002-03	Bronze (AIAN 300 Variant) – On Exchange
	51396CA0010001-00	Minimum Coverage Catastrophic – Off Exchange
	51396CA0010001-01	Minimum Coverage Catastrophic – On Exchange
	51396CA0010002-02	\$0 AIAN Bronze – On Exchange
	51396CA0010003-02	\$0 AIAN Silver – On Exchange

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			51396CA0010004-02	\$0 AIAN Gold – On Exchange
			51396CA0010005-02	\$0 AIAN Platinum – On Exchange
2000	REF	Member Supplemental Identifier		
	REF01	Reference Identification Qualifier	23	10 Digit IEHP Member ID
2100A	NM1	Member Name		
	NM108	Identification Code Qualifier	ZZ	Mutually Defined
	NM109	Member Identifier		10-digit IEHP Member ID
2100A	DMG	Member Demographics		
				Refer to TR3
2100A	LUI	Member Language		
	LUI01	Identification Code Qualifier	LE	ISO 639Language Codes Used
	LUI02	Language Code		
	LUI03	Language Description		
	LUI04	Use of Language	5	Language Reading
		Indicator	6	Language Writing
			7	Language Speaking
			8	Native Language

Loop ID	Reference	Name	Codes	Notes/Comments
2300	HD	Health Coverage		
	HD01	Maintenance Type Code	001	Change
			002	Delete
			021	Addition
			024	Cancellation or Termination
			025	Reinstatement
			030	Audit or Compare
	HD03	Insurance Line Code	HLT	Health
			DCP	Dental Capitation
			DEN	Dental
			НМО	Health Maintenance Organization
			РРО	Preferred Provider Organization
2300	DTP	Health Coverage Dates		
	DTP01	Date/Time Qualifier	343	Premium Paid to Date End
			348	Benefit Begin
			349	Benefit End
			543	Last Premium Paid Date

Loop 23	Loop 2310 – Provider Information				
2310	LX01	Assigned Number			
2310	NM1	Provider Name			
	NM101	Entity Identifier Code	P3	Primary Care Provider	
			Y2	Manage Care Organization	
			80	Hospital	
	NM102	Entity Type	1	Person	
			2	Non-Person Entity	
	NM103	Last Name			
	NM104	First Name			
	NM109	Identification Code		Use NPI only for Providers Identification. Use NPI for Hospitals also.	

Loop 27	/50 – Reportin	ng Category – Alternate Forn	nat Selection	
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant
	N102	Member Reporting Category Name	Alternative Format Selection	
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category
	REF02	Reference Identification	1	Audio CD
			2	Braille
			3	Electronic
			4	Large Print
			5	Text to ASL
			6	Audio CD – English
			7	Braille – English
			8	Electronic – English
			9	Large Print – English
			10	Text to ASL – English
			11	Audio CD – Spanish
			12	Braille – Spanish
			13	Electronic – Spanish
			14	Large Print – Spanish
			15	Audio CD – Chinese
			16	Electronic – Chinese
			17	Large Print - Chinese
			18	Audio CD – Vietnamese
			19	Electronic – Vietnamese
			20	Large Print - Vietnamese
2750	DTP01	Time Qualifier	007	Set to: 007 - Effective
	DTP02	Format Qualifier	D8 RD8	
	DTP03	Date Time Period		Effective date or span for reporting category

Loop 275	Loop 2750 – Reporting Category – Member Out of Pocket Indicator				
2750	LX01	Assigned Number			
2750	N101	Entity Identifier Code	75	Participant	
	N102	Member Reporting Category Name	МООР	Member Out of Pocket Indicator	
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category	
	REF02	Reference Identification	YYYY;Yes	YYYY = benefit year; MOOP Met Indicator	
2750	DTP01	Time Qualifier	007	Set to: 007 – Effective	
	DTP02	Format Qualifier	D8		
	DTP03	Date Time Period		Effective date MOOP is met	

Loop 27	Loop 2750 – Reporting Category – Member Out of Pocket Total				
2750	LX01	Assigned Number			
	N101	Entity Identifier Code	75	Participant	
	N102	Member Reporting Category Name	IND MOOP Total	Individual Member Out of Pocket Current Total	
	REF01	Reference Identification Qualifier	17	Client Reporting Category	
	REF02	Reference Identification	YYYY;9999.99	YYYY = Benefit Year; 9999.99 = MOOP Total Amount	

Loop 2750 – Reporting Category – Member Out of Pocket Total				
2750	LX01	Assigned Number		
	N101	Entity Identifier Code	75	Participant
	N102	Member Reporting Category Name	FAM MOOP Total	Family Out of Pocket Current Total
	REF01	Reference Identification Qualifier	17	Client Reporting Category
	REF02	Reference Identification	YYYY;9999.99	YYYY = Benefit Year; 9999.99 = MOOP Total Amount

Loop 275	Loop 2750 – Reporting Category – CMS Race				
2750	LX01	Assigned Number			
2750	N101	Entity Identifier Code	75	Participant	
	N102		Ethnicity	Ethnicity	
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category	
	REF02	Reference Identification	Hispanic or Latino	Hispanic or Latino	
			Other	Not Hispanic or Latino, Other specified	
			Declined	Declined	

Loop 2750 – Reporting Category – Member Reported Race				
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant
	N102		Member Reported Race	Member Reported Race
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category
	REF02	Reference Identification	1	White
			2	Black or African American
			3	Other
			4	Asian
			6	American Indian or Alaska Native
			7	Native Hawaiian or Other Pacific Islander
			8	Declined

Loop 275	Loop 2750 – Reporting Category – Sex at Birth				
2750	LX01	Assigned Number			
2750	N101	Entity Identifier Code	75	Participant	
	N102		Sex at Birth	Sex at Birth	
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category	
	REF02	Reference Identification	Female	Female	
			Male	Male	
			X/Another Sex	X/Another Sex	
			Unknown	Unknown	
			Choose not to disclose	Choose not to disclose	

Loop 27	50 – Reportin	ng Category – Sexual Orienta	ation	
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant
	N102		Sexual Orientation	Sexual Orientation
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category
	REF02	Reference Identification	Homosexual	Lesbian, Gay, or Homosexual
			Heterosexual	Straight or Heterosexual
			Bisexual	Bisexual
			Pansexual	Pansexual
			Something Else	Something else
			Do Not Know	Do not know
			Choose Not To Disclose	Choose not to disclose

Loop 2750	Loop 2750 – Reporting Category – Gender Identity				
2750	LX01	Assigned Number			
2750	N101	Entity Identifier Code	75	Participant	
	N102		Gender Identity	Gender Identity	
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category	
	REF02	Reference Identification	Male	Male	
			Female	Female	
			FTM	Transgender male/trans man/female-to-male (FTM)	
			MTF	Transgender female/trans woman/male-to-female (MTF)	
			Genderqueer	Genderqueer, neither exclusively male nor female	
			Other	Additional gender category or other	
			Choose Not To Disclose	Choose not to disclose	

Loop 2750 – Reporting Category – Pronoun				
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant
	N102		Pronoun	Pronoun
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category
	REF02	Reference Identification	She/Her/Hers	She/Her/Hers
			He/Him/His	He/Him/His
			They/Them/Theirs	They/Them/Theirs
			Other	Other

Loop 2750 – Reporting Category – Preferred Name				
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant
	N102		Preferred Name	Preferred Name
2750	REF01	Reference Identification Qualifier	17	Client Reporting Category
	REF02	Reference Identification		Preferred Name

Loop 2750 Reporting Category Covered California Grace Period					
<del>2750</del>	LX01	Assigned Number			
2750	N101	Entity Identifier Code 75		Participant	
	<del>N102</del>	Member Reporting Category Name	Grace Period	Grace Period	
<del>2750</del>	DTP01	Time Qualifier	<del>007</del>	Set to: 007 Effective	
	DTP02	Format Qualifier	RD8		
	DTP03	Date Time Period	CCYYMMDD- CCYYMMDD	Grace Period Dates	

Loop 2750 – Reporting Category – Covered California Grace Period				
<u>2750</u>	<u>LX01</u>	Assigned Number		
<u>2750</u>	<u>N101</u>	Entity Identifier Code	Entity Identifier Code 75	
	<u>N102</u>	Member Reporting Category Name	Grace Period	Grace Period
<u>2750</u>	<u>REF01</u>	Reference Identification Qualifier	<u>17</u>	Client Reporting Category
	<u>REF02</u>	Reference Identification	Grace Period	Grace Period
<u>2750</u>	<u>DTP01</u>	Time Qualifier	<u>007</u>	Set to: 007 – Effective
	<u>DTP02</u>	Format Qualifier	<u>RD8</u>	

(034)			
<u>DTP03</u>	Date Time Period	CCYYMMDD-	Grace Period Dates
		<u>CCYYMMDD</u>	

Loop 275	Loop 2750 – Reporting Category – APTC				
2750	LX01	Assigned Number			
2750	N101	Entity Identifier Code	75	Participant	
	N102		APTC AMT	APTC AMT	
2750	REF01		9V	Payment Category	
	REF02			Consumer Elected APTC Amount	
2750	DTP01		007	Effective	
	DTP02		D8	Date in CCYYMMDD format	
	DTP03			APTC Effective Date in CCYYMMDD format	

Loop 2750 – Reporting Category – CSR				
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant

	(034)		
	N102	CSR AMT	CSR AMT
2750	REF01	9V	Payment Category
	REF02		CSR Amount
2750	DTP01	007	Effective
	DTP02	D8	Date in CCYYMMDD format
	DTP03		CSR Effective Date in CCYYMMDD format

Loop 2750 – Reporting Category – State Subsidy				
2750	LX01	Assigned Number		
2750	N101	Entity Identifier Code	75	Participant
	N102		OTH PAY AMT 1	OTH PAY AMT 1
2750	REF01		9V	Payment Category
	REF02			State Subsidy Amount
2750	DTP01		007	Effective
	DTP02		D8	Date in CCYYMMDD format
	DTP03			State subsidy Effective Date in CCYYMMDD format

## C. Frequently Asked Questions

# Q. What is the file naming convention for IEHP Covered California 834 Benefit and Enrollment files?

The naming convention for 834 benefit and enrollment consists of the following:

- · All file name starts with a M (monthly) or D (daily)
- The 2nd through 7th character is the 834 submitter ID provided by IEHP.
- The 8th through 15th character is the date the file was created YYYYMMDD.
- The 16th character is the file two-digit sequence identifier sent on the same day beginning with 01.
- $\cdot$  The extension will be 834.

#### EDI 834 File Example - File Sent from IEHP to Trading Partner

An example of the file naming convention for the first submission of an 834 benefit and enrollment File is: M0IECCA2014060101.834

- · M Indicates a monthly file
- $\cdot$  0IECCA identifies the IPA and Covered California line of business code
- $\cdot$  2014 is year the file was created
- $\cdot$  06 is month the file was created
- $\cdot$  01 is day the file was created
- $\cdot$  01 is first sequence sent on same day (01-10)
- · .834 HIPAA 834 file extension